



Umina Beach Markets

Terms and Conditions (pricing page 2):

Umina Beach Markets organized by Umbala Events PTY LTD and is held at the Peninsula Recreational Precinct (Sydney Ave, Umina- Next to the surf club & NRMA Beach Resort) on the 3rd Sunday of each month. The Market will be active from 9am-2pm.

Important Rules:

- There are **NO Refunds**- more details on page 3.
- All products that are sold at the markets must be listed on the application form. Any new products that are added to the stall must be approved by the organizer. Any products that are not mentioned in the application will have to be removed from the stall. Refusal to remove these products will result in the stall holder not being allowed to trade in future.
- If you plan on sharing a stall with another business, that stall holder will need to fill out the application form and I will need to approve the shared stall.
- Being accepted into the event does not give your sole rights to sell a particular product. Competition at the market may occur.
- **WEIGHTS MUST BE USED.** Pegging is **NOT** permitted on grass areas due to underground water piping.
- Invoices are sent a month before the event. Bump-in & stall locations are sent the week leading up to the event. Bump-in will only be sent once payment is received..
- All stall holders must have Insurance.
- No Heckling. No Spruiking.
- Rude, defensive and bad attitude is not tolerated. Correspondence will cease immediately. We will not engage in debate and arguments. This goes for email etiquette too.
- All food made by the stall must be registered under NSW Food Authority and Central Coast Council . More detail below.
- We do not accept consultant style businesses, franchise businesses or corporate entities.



How to apply:

- Apply via the website www.UmbalaEvents.com and fill out the application.
- A link to your website or social media pages must be provided on the application. In the case that the stall holder does not have the above, please send photos of your products to the following email address: info@UmbalaEvents.com
- Provide details of your business and information about your products. List all products.
- Insurance or food licensing must be sent via email to the organizer.

Pricing:

Invoices are sent using Xero; Payment options include banks transfer & Credit Card. Cash payments are accepted one month prior to the event, this is only available to regular stall holders. Stall holders must bring their own equipment- we do not hire out gazebos, tables, umbrellas, etc.

General Stall 3/3m: \$99 (Gst included).

- Must bring your own Gazebo, tables & weights.

Small Stall: \$55.00 (Gst included)

- 1 single table (stall must bring their own)
- Umbrellas must have a 25kg stand. (umbrellas are optional)

Food Stalls 3/3: \$110.00 (Gst included)

- Must bring your own Gazebo and tables.

Charity/Not-for profit: \$55.00 (Gst included)

- Must bring your own Gazebo and tables.
- Please specify if using a 3/3m gazebo or smaller?

Dates and Events: Market Timing- 9:00am-2:00pm

2022:

Jan 16th	Apr 17th	Jul 17th	Oct 16th
Feb 20th	May 15th	Aug 21st	Nov 20th
Mar 20th	Jun 19th	Sep 18th	Dec 18th



Payment:

- Invoices are sent a month before each event and invoices must be paid within 7 calendar days. Failure to pay within this time frame will result in the removal of your booking and may jeopardise your attendance for future events.
- Invoices are sent out using Xero. Payment can be made via bank transfer or credit card.
- A reminder email will be sent on the 7th day after the initial invoice has been sent. Failure to communicate with the organiser will result in the automatic cancellation of your booking and all future bookings.
- Cash payments are welcome. Cash payments must be done the month prior during the market day. In the event the market cancels due to weather, please see details below at Weather and Market Cancellations.
- Payment of stalls must be received in full prior to the event and bookings will only be confirmed once full payment has been completed.
- Bookings are only confirmed once payment has been made. Stall allocation is given the week leading up to the event. Social media promotions will only be made for those stall holders that have made payment.
- Stall holders that are having any issues with payment or require more time for payment; please email the organizer and we will do our best to assist.
- Refunds will not be issued- Transfer of dates will be permitted if the event organizer has been notified 10 days prior to the event date. **Refunds will NOT** be issued in the event of bad weather, late arrival, last minute cancellations or change of mind.
- In the event of cancellation due to inclement weather or any other unforeseen circumstances, a discounted fee will be issued to a future date. The discount will be calculated at the time of the cancellation.

General:

- Our terms and conditions are subject to change.
- All stall holders are required to have current 10 million dollar public liability insurance. You will not be allowed to trade without a current policy.
- Store Holders are responsible for bringing their own Gazebos, Umbrellas or suitable covering. Tables and all display units to be organised by the Stall holder. Umina Beach Markets do not provide any of these items.
- Gazebos and Umbrellas must be weighed down with suitable weights; such as sand bags, bricks or specially designed weights. **Pegging is NOT permitted** due to underground services.



- Stall holders may not sell inappropriate products; counterfeit, weapons, dangerous or illegal items are not allowed at the Markets.
- Umina Beach Markets is NOT responsible for any loss, stolen or damage of goods. It is the responsibility of the stall holder to protect their own products and property.
- Smoking is prohibited at any Council open space area.
- Music cannot be played at our events. Only buskers and performers are allowed.
- Water access with council tap near the BBQ on the stage side of the market.
- Central Coast Council will ask the market organizer on a regular basis for an updated list of interested stall holders. All stall holders agreeing to book for this event or to be placed on our contact list have agreed for information such as email, business name, contact name and phone number to be given to the Central Coast Council.
- No Heckling. No Spruiking. Do not disturb people as they are walking by. Please allow for a natural flow of conversation.

Bump-in and pack-up Procedures:

- The market start time is at 9am, all stalls should be fully set up by this time.
- Bump-in starts at 6am.
- Bump-in and stall allocation will be sent the week leading up to the event.
- By 9am all stalls have their visual merchandise organised in a clean, tidy and professional manner.
- Umina Beach Markets have the authority to forfeit a stall if they arrive after 8:30am. All late arrivals, please contact the event organizer ASAP.
- We ask all stalls to have items unloaded in 15 minutes to avoid congestion.
- Stall holders are not to park at Sydney Ave.
- The market closes at 2pm, However if the grounds are fairly busy, stall holders may trade until 3pm. All trading must finish at 3pm.
- All stalls to be vacated from the area by 4:30pm.

Weather & Market Cancellation:

- Umina Beach Markets will trade under most weather conditions; cold, hot, overcast, sunny, drizzling, showers...
- The market will be cancelled with any severe weather warnings; including storms, high winds, torrential rain, hail and any weather that may be a danger to stall holders and customers.



- **Refunds & booking transfers will not** be given in instances where these weather conditions occur.
- In the event of bad weather, we would like to give at least 24 hours' notice of the cancellation. Ideally notification of the cancellation will be given by 8am on the Saturday before the market. This will prevent/reduce food & perishable items to be wasted on the day. 24 hours will also provide our visitors more notice of the cancellation. However, in the event of sudden weather changes, stall holders will be notified no later than 6am on the day of the event.
- While refunds are not given; a discount for a future event will be given. This discount amount will be announced within a week after the market cancellation. As the event organizer, the non-refundable expenses need to be calculated. Stall holders that pay with cash will be sent a discounted invoice in the event on a cancellation.
- Stall holders are responsible for the protection of their own products in all weather conditions. The event organizer is not responsible for any damages, loss or injury caused by weather conditions.

Environmental Impact:

- All stallholders to consider the environment during this event. Please be mindful of the natural environment and be environmentally friendly wherever possible.
- Please take care of natural Flora in the area; do not use trees or branches in any way with your stall.
- Umina Beach Markets will be supplying additional bins on the day. These bins may be used by the public. We ask that stall holders take their own garbage if possible.
- Stall holders to keep a clean and tidy environment; please clear any litter/rubbish in your area.
- We encourage stallholders in using biodegradable bags and utensils wherever possible. We aim to have an environmentally friendly event.
- Stall holders must dispose of all their own liquid waste; such as water, oils, grease, etc.
- Balloons are not permitted at our events for environmental reasons.

Powered sites & generators:

- All stall holders using power at the event must have all their power cords tagged and labeled with a compliance of less than 6 months. Feel free to contact the event organizer with an affordable contact for tagging.



Food Stalls:

- All stalls selling food must all be registered under the Central Coast Council. If you require the application form for Council, please ask the event organizer.
- All food stalls must hold current products and public liability insurance to a minimum of 10 million dollars.
- Stalls that are selling food products and consumable goods must be registered with the NSW Food Authority.
- Water will not be directly linked to your stall. Water is only available by tap and may be used by filling buckets, bottles, etc.
- Please ensure that there are drop sheets/cardboard placed under the BBQ to catch any grease and prevent waste on the reserve area.
- All mobile food owners and/or operators are required to seek Council approval to ensure compliance with the Local Government Act 1993, the Food Act 2003 and Food Standards Code by contacting Council's Compliance section
- Glass is not permitted at any Council open space area.
- All food stalls are required to carry a fire extinguisher and must have a recent tag of compliance.



Stall Type:

- Invoices sent out using Xero; Payment options include banks transfer & Credit Card.
- General Stall 3/3m: **\$99** (Gst included).
- Small Stall – Umbrella setting only 1 table (Must bring your own) \$55 (Gst included)
- Food Stalls 3/3: \$110.00 ((Gst included)
- Charity or Not for profit: \$55 (Gst included)

Declaration:

By completing the online application form you have agreed to our terms and conditions. Making payment for the events confirms your acknowledgment of our terms and conditions.

Thank you for supporting Umina Beach Markets & Umbala Events.

Kind Regards,
Ricky Simoes,
Umbala Events,
Market Organizer,